

2016-17 Sponsor Site System (SPS) TIMELINES

June 2016			
System	Category	Date	Action Item
SPS	Rollover School Updates	Wednesday, June 01, 2016	<p>LDOE: 2015-16 data rollover to 2016-17 Districts begin submitting Sponsor Site Contact change for the 2016-17 school year.</p> <p style="text-align: right;">SPS Coordinator Contact Change Forms</p>
July 2016			
System	Category	Date	Action Item
SPS	School Updates	Friday, July 22, 2016	Deadline for submitting New School Information Forms for new school requests; for Alternative Education Sites/Programs and Sponsor Site Data Change Forms for all sponsor and school reconfiguration changes. (See link for forms above)
SPS	School Updates	Friday, July 29, 2016	Deadline for submitting the Closing School Form and completing all activities on the School Closure Activities Checklist for all schools closed at the end of the 2015-2016 school year. NOTE: Activities can be completed for all systems except AFR which has later deadlines. (See link for forms above)
August 2016			
System	Category	Date	Action Item
SPS	School Updates	Wednesday, August 31, 2016	Districts begin verifying Sponsor Site data and certifying the information for the 2016-17.
September 2016			
System	Category	Date	Action Item
SPS	School Updates	Friday, September 30, 2016	Deadline for certifying all sponsor and site information for 2016-17 school year.
April 2017			
System	Category	Date	Action Item
SPS	School Updates	Sunday, April 02, 2017	<p>Districts begin completing and submitting Sponsor Site change requests:</p> <p style="text-align: center;">New School Information Form For new school requests and for Alternative Education Sites/Program requests for 2017-18.</p> <p style="text-align: center;">Sponsor Site Data Change Forms For all sponsor changes and school reconfiguration changes for 2017-18.</p> <p style="text-align: center;">Closing School Form School Closure Activities Checklist For schools closing at the end of the 2016-17 school year.</p>
June 2017			
System	Category	Date	Action Item
SPS	Rollover School Updates	Wednesday, June 01, 2017	<p>LDOE: 2016-17 data rollover to 2017-18 Districts begin submitting Sponsor Site Contact change for the 2016-17 school year.</p> <p style="text-align: right;">SPS Coordinator Contact Change Forms</p>